

**KELLOGG-HUBBARD LIBRARY**

Established 1894

135 Main Street, Montpelier, VT 05602

802-223-3338 [www.kellogghubbard.org](http://www.kellogghubbard.org)

**Board of Trustees**

Bridget Asay, Board President; Judy Walke, Vice-President;  
Sue Zeller, Vice-President; Tim Donovan, Treasurer; Sarah Seidman, Secretary;  
Craig Durham; Dan Greene; Dan Groberg; Craig Line;  
Penny Marwede; Jennifer Myka; Tai Nixa Peterson; Graham Sherriff.

**KELLOGG-HUBBARD BOARD OF TRUSTEES MINUTES**

**Wednesday Sept.15, 2021 Virtual Meeting Via Zoom**

1. Called to order at 5:03 p.m. Present: Bridget Asay (President), Judy Walke (VP), Sue Zeller (VP), Tim Donovan (Treas.) Sarah Seidman (Sec.), Dan Groberg, Craig Line, Craig Durham, Tai Nixa Peterson, Penny Marwede, Dan Greene, Graham Sherriff, Jennifer Myka, Co-Directors Carolyn Brennan, Jessie Lynn.
2. Agenda approved by consent.
3. Minutes of 6-16 and 6-23-21 approved. Zeller moved and Marwede seconded. Dan Groberg abstained due to absence from 6-23 session.
4. Carolyn Brennan provided an overview of the three-part collection development process: acquisitions, weeding, and preservation. Budget constraints limit what the KH can get and keep—the pandemic forced an emphasis on digital services and her wish list would include expanding the digital collection further.
5. The Board reviewed the history of the town funding process for the library, beginning in 1992, and held a spirited discussion about the funding amounts proposed by the executive committee. All funding amounts have been frozen for the past three years but it is time moving forward to reinstate the process of asking Montpelier and the towns to contribute during alternate years.  
  
The executive committee's proposal is to equalize per capita spending at \$18 for the towns of Middlesex, Calais, E. Montpelier and Worcester. Berlin would pay \$12 per capita and Montpelier \$49 per capita. The statewide average for library support is \$34.  
  
MOTION: Seidman moved and Marwede seconded a motion to approve town funding requests as proposed for FY23 by the executive committee. Motion carried with Craig Line opposed.
6. Co-directors' Report: Written reports were provided but Brennan also updated the Board on mask requirements and vaccination protocols.

7.MOTION to elect an ad hoc committee to oversee Board nominations. Committee will include Craig Line, Penny Marwede and Dan Groberg. Zeller moved, Myka seconded. Motion carried.

8. Committee Reports:

**Fund Development** Committee Chair Walke discussed the October Board training on how to be a great ambassador for the library. She asked everyone to complete a short questionnaire and reflection sheet which will be sent out well in advance of the Oct. 20 session, which will run from 5 to approximately 6:20 p.m.

**Policy Committee** Chair Dan Greene reviewed minor changes to the Materials Selection Policy. MOTION by Craig Line to approve, seconded by Walke. Motion carried.

**Board Development** Committee Chair Craig Line said a new representative from Worcester will be needed when Penny terms out at year's end. Penny has a list of interested candidates.

9. The meeting adjourned at 6:20 p.m.

Respectfully,

Sarah Seidman, Secretary