

KELLOGG-HUBBARD LIBRARY

Established 1894

135 Main Street, Montpelier, VT 05602

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Board of Trustees

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Board Development Committee Minutes

November 3, 2020, 5:00pm

- 1) The meeting was called to order at 5:05pm
- 2) Present: Craig Line, Tim Donovan, Penny Marwede, Jennifer Myka, and Co-Directors Jessie Lynn and Carolyn Brennan
- 3) Minutes of last meeting and Agenda for current meeting approved.
- 4) Discussion of process for board recruitment.
 - 1) One-page document outlining role of the board, with a link to the application, will be placed on KHL website.
 - 2) Discussion concerning ways to generate interest, including placing ads in local papers and notice on KHL website, in addition to asking current board members to reach out to contacts.
 - 3) Discussion concerning importance of assuring timely and appropriate responses to board applicants.
 - 4) Deadline for new applicants expected to be December 31.
- 7) The meeting adjourned at approximately 6:05pm. The next meeting has not yet been set.